



TEAMS GUIDE

1. WELCOME

World Para Swimming in cooperation with LIGNANO SABBIADORO CITI PARA SWIMMING WORLD SERIES are pleased to share with you the Teams Guide for the Para Swimming World Series Lignano Sabbiadoro. Within the Guide, you will find all key information relating to the competition.

[LOC to add any additional welcome information]

We look forward to welcoming you to Lignano Sabbiadoro and should you have any questions, please contact the key contacts below

2. GENERAL INFORMATION

2.1. Dates & General Information

Entries open: January 1st 2025

Classification Entry Deadline: January 22nd 2025

Entry Deadline: February 12th 2025

Training/Classification Dates: March 9th – 12th 2025

Competition Dates: March 13th – 16th March

LOC Main Contact: Francesco Bettella

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World Para Swimming Technical Delegate: Dave Harman

World Para Swimming Contact: Daniela Gimenez

Daniela.Gimenez@WorldParaSwimming.org

World Para Swimming Classification contact: Kanyali Ilako

Kanyali.Ilako@WorldParaSwimming.org

2.2. Venue Overview

The competition will be held at the Olympic pool of the Bella Italia Village in Lignano Sabbiadoro. The 500 seat facility features a 8 lane 50m competition pool, 6 lane 25 m warm up pool.

Location: Bella Italia Village

Viale Centrale 29, 33054 Lignano Sabbiadoro (Udine) - Italy

Web site: www.bellaitaliavillage.com/en/

2.3. Traveling to Lignano Sabbiadoro

By Plane

- Venice Airport (Marco Polo) <https://www.veneziaairport.it/en/>
- Treviso Airport (Antonio Canova) <https://www.trevisoairport.it/en/>
- Trieste Rochi ai Legionari <https://triestearport.it/it/>

By Train

- “Venezia Mestre” Train station is wheelchair accessible. Please pay attention when you book the train: “Venezia Mestre” is different from “Venezia Santa Lucia”, they are two different stations
- Latisana Train station is wheelchair accessible by booking the service at least 48 hours before

2.4. Visas

Each team is responsible to ensure they have the proper documentation to enter Italy. Please use the following link to check if you require an entry VISA:

<https://vistoperitalia.esteri.it/home/en>

Should you require a visa, you can request a letter of support to v.barbera@finp.it with the following information on all staff and athlete’s attending from your NPC before February 1st 2025:

- Full Name
- Position
- Passport Number
- Passport Expiry Date

2.5. Accommodation and Transportation

In order to book accommodation, please contact:

eventi@bellaitaliavillage.com

The rates of Bella Italia Village are per person per day, full board:

- Single room: € 74
- Double room: € 54
- Multiple room: € 45.

After Bella Italia confirms your booking, a 20% deposit of the total amount is required. Payment can be made via bank transfer or credit card.

Should you need to change your reservation, you can do it without any penalty. The balance can be paid upon arrival.

Cancellations for medical reasons are subject to cancellation policy of Bella Italia Village.

LOC will not grant transportation service. Transportation service is not included in the entry fee.

If needed, send your request for transport to one of the following companies:

- Armonia Viaggi: booking@armoniaviaggi.it
- Taxi Lignano Stiso Gianni: +39 335 6586182
- Taxi Lignano Guicciardi: +39 392 89211
- Luigi Corvino: +39 348 7812219

Inside the village there is no need for transportation because both accommodation and competition venue are within the Village.

2.6. Competition Fee

Competition Entry fee for athletes: € 160 (€ 50 for S1, S2, and S11 athletes)

Entry fee for Staff: € 50

Should an athlete no longer able to attend, withdrawals are as per the WPS Rules and Regulations.

Medical Withdrawals require a Medical Withdrawal form submitted to the WPS contact for confirmation.

Payments must be received by **March 6th 2025**.

Refunds of payments will be granted if withdrawal is made before **March 6th 2025**. No refunds will be provided after deadline.

To request for invoices, please email worldseriesitalia@gmail.com with the following details:

- Name of NPC / National Federation
- Billing Address
- Number of Athletes and Team Officials entered
- Contact Details (Name, telephone number, email address)

Invoice and payment details will be sent to each team by email after the entries closing.

3. SPORT ENTRIES

3.1. Entries

All entries must be through WPS Entry system. [SDMS \(ipc-services.org\)](http://SDMS(ipc-services.org))

Important dates

Entries Open: January 1st 2025

Classification entry deadline: January 22nd 2025

Entry Deadline: February 12th 2025

LOC accepts entries after the closing date before March 1st 2025. All late entries need to be communicated to both LOC and WPS through an email to previous contacts. Late entry fee will have a 20% recharge.

Entries received after the Classification deadline will not receive a classification slot.

3.2. Competition Format and Programme

Para Swimming World Series events are run under Multi class competition format for both heats and finals. Points are determined using the World Para Swimming Points System.

For all Para Swimming World Series events the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (see Swimming – Rules & Regulations – Rules).

- Heats
 - 8 lanes will be used
 - Heats will be seeded by entry time
 - Warm up time: 07:30 – 08:45
 - Heats start time: 09:00

- Finals
 - 8 lanes will be used
 - Finals will be seeded by Points
 - Warm up time: 15:00 – 16:15
 - Finals start time: 16:30
 - The highest points scoring athletes in each event as determined by WPS Points system will be eligible for finals

Finals shall be formatted and prioritized in the following order:

- World Series Final A (1-8 Placed on Points)
- World Series Youth Final (1-8 placed on points scores of Youth athletes not in the A final).
- B Final (9-16 placed on points scores of athletes not involved in youth final)
 - Youth and B finals will only take place if 4 or more athletes are eligible for the start list.
 - Youth Final age group eligibility is 18 years and under (age at 31st December of competition year)

Finals priority order is outlined below

- Where a swimmer has made the A finals and Youth Final, they will only be entered into the A final. The A final will be prioritised over Youth and B final.
- Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final

If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress

There will be 2 reserve swimmers for Finals.

Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1.

- WPS have implemented an exception to this rule for 50m Breaststroke and 150m Individual medley events to support development of a heat opportunity for lower class athletes.

Version 1 of the competition programme will be in place for the Para Swimming World Series Lignano Sabbiadoro. Competition programme below;

Day 1	Day 2	Day 3	Day 4
100 Freestyle M/F (S1-14) *	50m Breaststroke M/F (SB1-14)	100m Backstroke M/F (S1-14)	400m Freestyle M/F (S6-14)
150 IM M/F (SM1-4)	200m Freestyle M/F (S1-14)	50m Butterfly M/F (S1-14)	50m Backstroke M/F (S1-5 13)
100m Breaststroke M/F (SB1-14)	50m Freestyle M/F (S1-14)	200 IM M/F (SM5-14)	100m Butterfly M/F (S8-14)
200m Backstroke M/F (S1-S14) only heats, no finals	200m Butterfly M/F (S1-S14) only heats, no finals		100 m Freestyle ** M/F S1-S13
Mixed 4x100 Medley 49pt Relay	Mixed 4x100 Medley S14 Relay	Mixed 4x100 Freestyle S14 Relay	Mixed 4x50 Freestyle 20pt Relay
Mixed 4x100 Medley 34pt Relay	Mixed 4x50 Medley 20pt Relay	Mixed 4x100 Freestyle 49pt Relay	Mixed 4x100 Freestyle 34pt Relay
* Para Swimming World Series swimmers only.			** Italian Winter Championship swimmers only.

3.3. Athlete Eligibility

Swimmers must:

- Be at a minimum hold an active World Para Swimming license for the Season 2025.
- Be entered by their NPC or NF, with the NPC being a good standing member of IPC
- Be 12 years of age or older by 31st December in the year of the competition
- No MQS are required.

To compete in Para Swimming World Series finals, an athlete must have an International Classification status of Review (R), Fixed Date Review (FDR) or Confirmed (C).

- Any athlete on a New (N) Status not undergoing classification in the competition may only swim in heats and will not progress to finals.

4. COMPETITION INFORMATION

4.1. Competition Venue

Bella Italia Village

Viale Centrale 29

33054 Lignano Sabbiadoro (Udine) - Italy

4.2. Training

Training will be possible from March 10th.

For booking training slots, please fill in the form below before March 1st:

<https://docs.google.com/forms/d/e/1FAIpQLSesDFjGI69zDx27WRY40FNKiOuocoBR5-EBv8xZeMqd9Zgn2Q/viewform?usp=sharing>

Lane markings will be clearly displayed on poolside outlining specific classification lanes, e.g. VI lane, S1-4 Lane.

During training days, lanes 0 and 9 are reserved for classification in the competition pool.

4.3. Warm Up/Swim Down

Warm up on competition days for heats and finals is available in the competition pool and warm up pool.

Warm up times in the competition pool are below:

- Heats: 7:30 – 8:45
- Finals: 15:00 – 16:15

All athletes must follow the warm up signage in place for the safety.

Warm up lane allocations will also be shared in the technical meeting.

Swim down in the Warm up pool will close 30 minutes after the end of each session.

4.4. Technical Meeting

The Technical Meeting will take place March 12th, 2025 at 18:00 in the Sala Verde, Bella Italia Village.

Technical Meeting presentation will be circulated to attending NPCs in advance of the meeting to prepare any questions.

Any equipment that is required to be checked by Technical Officials can be taken to the technical meeting and checked at the end of the meeting.

4.5. Call Rooms & Competition

There will be one call rooms:

Call Room located near the training pool

It is the responsibility of the athlete to report to the Call Room no later than 15 minutes prior to the scheduled start of their event.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck.

4.6. Sport Information Desk (SID)

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form);
- Liaison between teams and LOC / World Para Swimming.

4.7. Accreditation

All athletes and team staff require accreditation in order to enter the venue and competition areas.

Accreditation registration is through the SDMS system at the following link <https://db.ipc-services.org/accreditation> ..

Accreditation system open: January 1st 2025

Accreditation registration deadline: March 1st 2025

4.8. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) – March 10th 11th 12th 2025 at Bella Italia Village
- Vision Impairment (VI) – March 10th 11th 12th 2025 at Bella Italia Village
- Intellectual Impairment (II) – March 10th 11th 12th 2025 at Bella Italia Village

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations.

An athlete will only be permitted to undergo International Classification if he or she:

- Is licensed with World Para Swimming for the 2025 Season
- Has been entered into the competition by the classification entry deadline;
- The NPC has submitted their athlete priority list prior to the classification entry deadline
- Has submitted Medical Diagnostics information (Medical Diagnostic Form/TSAL and supporting documents) as requested by WPS to the SDMS by the final entry deadline

It is NPC responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation are found at the following page on the WPS Website. [Para Swimming Classification Rules - Info for NPCs/NFs \(paralympic.org\)](https://www.paralympic.org/para-swimming/classification-rules-info-for-npcs/nfs)

Official posting of Classification results will be printed and posted in venue at a designated area. The classification team will notify NPCs of this location upon check in to classification. Results will be emailed to Team leaders for a secondary notification, however, please note the official posting time will be in venue.

5. VICTORY CEREMONIES

Medal ceremonies will take place throughout finals.

World Series Medals to be awarded to the three highest points scorers in the World Series A final per event.

World Series Youth Medals to be awarded to the three highest points scorers of youth athletes across all finals per event.

WPS Minus one rule will be implemented where applicable as per the WPS Rules and Regulations.

6. ANTI-DOPING AND MEDICAL INFORMATION

6.1. Anti-Doping

The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

6.2. Medical Services at the Venue

Lifeguards, medical team and ambulance will be on site for teams.

6.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.

6.4. Medical Attention

The following details relate to emergency medical services:

Closest hospital: Latisana Hospital, Via Sabbionera, 45, 33053 Latisana UD